Quinns Rocks PRIMARY SCHOOL

6 Rees Drive, Quinns Rocks, W.A. 6030
Telephone: (08) 6206 5200
quinnsrocks.ps@education.wa.edu.au
www.quinnsrocksps.wa.edu.au
Facebook—QuinnsRocksPrimarySchool

Hours of Attendance (children)

8:30am – 3:00pm
Monday to Friday

First Break:
10:50am – 11:30am

Second Break:
1:30pm – 1:48pm

Early arrivals (before 8.15am must come directly to the office). If you have difficulty complying with arrival times (including lateness), please contact the Principal.

The siren at 8.45am should have children in, or at, their classroom ready for the day. Classes open at 8.30am and is a necessary time for students to prepare for learning.

Late arrivals and unscheduled parents in the classroom will disrupt the start of the day for any class. Please ensure your children are at school before 8.45am.

Any arrival after the 8.45am siren, must report to the office for data entry and a late slip. Late arriving children will not be accepted into the room without a late slip. We will always seek a reason for late arrivals. Ideally, we would like children to arrive at school between 8.15am and 8.30am.

Term One Attendance - 2026

Full programs for Kindy to Year Six children will run from Monday February 2nd, 2026

Term dates—2026 (Children attend)
Semester 1
Term 1 – Monday Feb 2nd - Thursday April 2nd
Term 2 – Monday April 20th – Friday July 3rd
Semester 2
Term 3 – Tuesday July 21st – Friday Sept 25th
Term 4 – Monday Oct 12th –Thursday Dec 17th

School Development Days – 2026 (Staff Only)
Term 1 - Thursday Jan 29th and Friday Jan 30th
Term 2 - Friday May 29th
Term 3 - Monday July 20th
Term 4 - Friday Nov 20th and Friday Dec 18th

School Development Days may be subject to change

VOLUNTARY CONTRIBUTIONS

PP—Year 6 is $50.00 per child.

Kindy is $30.00 per child.

LUNCH ORDERS

To order lunch for your child you will need to setup an account through Lunchboxhub.com.au.

Lunch orders are only available on Mondays and orders must be placed online before 8.30am Monday mornings.

To setup an account and register go to Lunchboxhub.com.au

PAYMENT PROCEDURES OTHER COLLECTIONS

For excursions, incursions and other incidental amounts, please use Qkr to make payments. Your child's voluntary contributions goes towards essential services to meet the needs of students. Please see the enclosed leaflet on how to download and setup the Qkr app.

COMMUNICATION GUIDELINES

All communication between the school and parents will be respectful, professional, and underpinned by considerations of appropriate privacy and confidentiality principles. Please download the Communication policy from Compass to familiarise and be aware of. Stay up to date via Compass, Facebook and our website.

ILLNESS / ACCIDENTS

We provide your child with a Duty of Care – please help us by maintaining correct and current contact information on your child's enrolment form. This especially applies to parents' home, work and mobile telephone numbers and the name of a person or persons, to contact in an emergency. When an emergency arises requiring immediate action, an ambulance will be called. Every endeavour will be made to contact parents or emergency contacts before this happens. We have included an emoji sickness sheet for you to keep on your fridge as a guide on your child's symptoms. Please find link to WA Health Department ***www.health.wa.gov.au/Articles/A_E/Communicable-disease-control-guidelines.***

MEDICATIONS AT SCHOOL

If medications need to be administered to children during lesson time, parents / carers need to contact the school office and discuss their needs with the school administration. There are specific guidelines which need to be followed and forms to be completed regarding prescription medications being given during school time. Teachers will not accept responsibility for administration of prescription medication to your child. Staff are not permitted to administer over the counter medications.

HEAD LICE

If your child is suspected of having Head Lice or Nits (eggs), they will be sent to the office where an administrator will check the child's hair. If a child has evidence of Head Lice (or eggs) being present, you will be notified and, as per Health Department regulations, your child will be excluded from contact with other children until they have been treated. We would prefer the child to be picked up, taken home, and treated. If your child is affected, an information letter will accompany the child home.

INFECTIOUS DISEASES

If your child has an infectious disease, the school **must be notified**. Medical confirmation should be accessed by the parent and, according to our Health Department Instructions, advice will be given with respect to any exclusion provisions. If your child has the flu, please keep them home until symptoms have almost disappeared. Continued attendance will create discomfort for your child and potentially, infect other children and staff.

ABSENCES

To record your child's absence please use Compass to notify of the reason for the absence. If the school has not been notified, the child will be listed as an unexplained absence. Parents will receive a text message on their phone when a child has an unexplained absence. Parents will need to click on the link in the message to respond which will go directly through to Compass. All late arrivals must have a reason listed on our records.

PROCEDURE FOR CHILDREN LEAVING THE SCHOOL DURING THE SCHOOL DAY

No child will be released for early departure unless appropriate process is followed.

Parents are required to come into the school front office before collecting their children **from the classroom**. They must take a **pink Leave Pass** to the classroom teacher. Children will not be called up to the office so to reduce classroom interruptions.

No child will be released by staff members without this pink Leave Pass. A note from parents to teacher is now not sufficient. Children will only be released to an adult listed on your child's emergency contacts.

Please keep these current (as well as your contact details). This system ensures your children's safety.

Procedures on sport carnival days and other whole school events parents will be required to sign their child out with the classroom teacher who will have a sign out sheet and will then release your child. It is important to follow these procedures so that will can account for your child's safety at all times.

VISITORS DURING SCHOOL DAY

All visitors (including parents) to school during the day **must** report to reception in the first in-stance when dropping off lunches, swimming gear, homework, etc. It is a Risk Management requirement that we know who is on school premises during the school day.

SCHOOL VOLUNTEERS

We welcome your participation in your child's classes for specific activities. Teachers will let you know when such opportunities arise. Please advise your child's teacher if you would like to volunteer as the classroom parent representative.

PARENTS AND CITIZENS ASSOCIATIONS

An active Parent group operates to support the learning outcomes at the school. For information about meeting dates and times please see the school calendar on Compass. Your participation is most welcome and encouraged. If you have any queries or would like to be involved please email quinnsrockspc@gmail.com.

SCHOOL BOARD

The School Board operates under its own terms of reference and works with the school to ensure learning outcomes and school operations are representative of the school community. The Board meets twice a term and membership is by election. Members serve three year terms with options to extend this tenure via re-election. The Board's structure is such, that parents / community members must be greater in number than school staff. Should you wish to contact the Board please email the following : quinnsrockspsschoolboard@gmail.com.

FAMILY LINKS

The school conducts a Family Links program on Thursdays from 9.00am to 10.30am. Parents/Caregivers are invited to bring pre-school children to experience our school environment and meet other new parents. The host area will be in the Performing Arts area and is a gold coin donation.

STUDENTS WITH A SEVERE NUT, HONEY AND OTHER SIGNIFICANT ALLERGIES

Some students at Quinns Rocks Primary School have a significant Nut or Honey Allergy.
Any contact with Nuts or Honey or products containing Nuts or Honey, has the potential to be fatal for these children.

We have adopted strategies to minimise the risk to these students and I am sure you, as responsible parents of other students, will support our strategy with respect to contact with Nuts or Nut Products and/or Honey, or products containing Honey. We are unable to insist your children does not bring Nut / Honey Products to school, but we are able to bring this extremely important issue to your attention. Thank you for your attention to this very sensitive and important issue.

Each child must have a current Medical Information sheet on file (pink form). Any Medical Condition must be authenticated by a Medical Practitioner (including Asthma).

STAFF PARKING AREAS

For safety reasons the Staff Car Parks may not be used by parents except when parents are volunteer assistants, coming to a meeting or enrolling a child or picking up a sick child. In other circumstances, please observe all parking signage, especially during drop off and pick up times. We ask that parents do not pull up on the side of the road for children to jump out as this is dangerous and also blocks the view of other cars and students. Children have been instructed to use footpaths when entering and leaving school grounds. Your compliance will contribute to your child's safety.

Parent Parking

- ◊ Parking is available at Gumblossom Community Hall off Tapping Way (180 bays)
- ◊ Oval Car Park off Quinns Road (35 bays)
- ◊ Marked parking bays on Rees Drive and White Road.
- ◊ If walking into school, parents are asked to please park at Gumblossom Community Hall.

BICYCLES AND SCOOTERS

- It is recommended that only children 10 years of age or older, ride to school.
- Children may bring bikes to school as long as they wear an approved helmet.
- Every bike must be properly secured in the bike racks with a lock of some description.
- Children are not to ride bikes inside the school gates at any time before, during or after school.
- **Scooters, E-scooters and Skateboards** are not to be brought to school.

Class Lists 2026

A message will be sent out the day before school, to advise the teacher and class your child will **be in.**

BEHAVIOUR MANAGEMENT

We at Quinns Rocks P.S. are a Positive Behaviour Support (PBS) school. This is a whole school approach. We have taken feedback from staff and students to develop the behaviour expectations that appear in our matrix.

There will be a fortnightly focus that will be explicitly presented to the whole school, each class will then engage in activities relating to this expectation. Students will be awarded dojo points when they demonstrate our behaviour expectations.

There will be three levels of award. Free and Frequent, Short Term and Long Term. Student voice has been taken into consideration when designing the whole school reward menus for each level. For students to be individually rewarded they will need to accomplish 50 dojo point and will choose from the Free and Frequent menu,

When the class obtains 2000 (1000 for Kindy) dojo points they will be able to choose from the Short Term reward menu. Once each class in the school obtains increments of 2000 (1000 for kindy) a reward for the whole class can be selected from the Long Term menu. School Rockstar awards will be presented at fortnightly assemblies and will be presented for demonstrating behaviour expectations.

Students who obtain 1000 class dojos in a term will receive a bronze certificate and badge, progressing to silver, gold and platinum.

The whole school behaviour policy can be downloaded from Compass.

Reporting to Parents

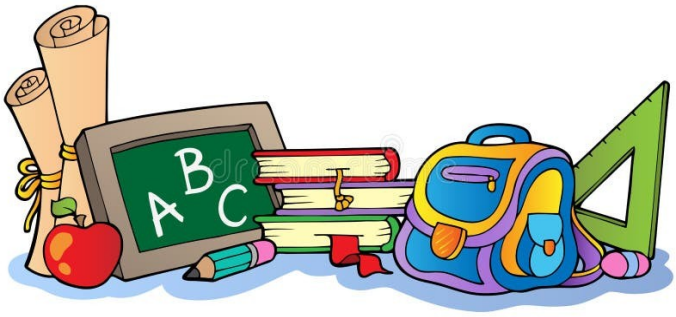
We have a reporting to parents policy which is available on Compass under School Documentation/Assessments.

End of Term 2:
Written report on identified learning area outcomes and personal development.

End of Term 4:
Written report on identified learning area outcomes and personal development.

PHOTO CONSENT

Please contact the office if you have an objection to your child's photo being published on Facebook, the local press or in our Newsletter. Individual identification of students will not occur unless individual consent is sought and obtained.



TEACHER CONTACT

Please follow the communication policy which can be found on Compass under school documentation/ parent information booklet or on our website.

SCHOOL PROGRAMS

The following Specialist Programs will operate across the school for 2026;
Visual Art / Craft, Physical Education / Music / Health, Primary Connections Science, Living Laboratory Sustainability, Specialist Instrumental Music (Years 5/6) and PEAC (selected students attend off site programs with parent transport). One hour of a Language Other Than English for Pre-primary to Year Six children (French), ORIGO Maths, Year 6 excursion to Rottnest (November), whole school Choir.

All classes and teachers work collaboratively with particular attention to individualising children's needs in Literacy and Numeracy. The school is supported by a Chaplain and a School Psychologist (both one day a week).

INFORMATION AND TECHNOLOGY

The school has current technology available to all children (and staff). Leased computers ensure half of our computers are replaced with current models every 18 months.
Each classroom has a current Interactive Smart Board which staff (and children) use to enhance all learning opportunities. Children are not required to purchase tablets or I-Pads as the school will supply these on a case by case basis. They will not be used as 'go home' devices.

TEACHERS / STAFF 2026

Teacher and other staff appointments with their respective roles will be finalised and announced through Compass at the beginning of term.

ROCKSTAR AWARDS AND PBS ASSEMBLIES

During the course of the year, each class will present one assembly. At each class assembly an item will be presented amid our regular Rockstar Awards, School Councillors Report and other important announcements.

You will receive early notification of the Assembly Roster which we endeavour to follow. Assemblies usually last about 45 minutes and are held first thing Friday mornings.

Parents of students receiving a Rockstar Award are notified by the teacher during the week leading to the assembly. Because our assemblies are technology driven, doors will be locked and remain closed to avoid unnecessary light interference. Latecomers may miss the opportunity.

PBS Assemblies will be held fortnightly on alternative weeks, which parents do not attend. PBS assemblies will focus on an element of CARE—Care, Achieve, Respect and Excel. Each class will have a presentation around one of the elements and then children will go back to class and engage in explicit learning opportunities aligned to the focus.

DOGS

School grounds are Dog Free.

When bringing your dog while picking up or dropping off children, please tie them outside school fence.

SCHOOL PREMISES

The school has a perimeter fence. However, parents are requested to ensure that students remain away from the school ground after school hours. Security Patrols and Police will stop and question people on the school site after hours. If you see or hear anything unusual after hours, please call School Watch on 9264 4771.

FURTHER INFORMATION

Our exceptional office staff can provide any additional information about cross boundary enrolments and other operational matters.

The Principal has an open door policy and will always endeavour to accommodate where possible. To ensure an effective meeting with adequate time, please ring ahead and arrange a time to meet.

LIBRARY – OVERDUE AND LOST BOOKS

At the end of each term the Library officer will send home a notice of any books which are overdue. The notice will list the Book title, the due date and replacement cost.

If you are unable to find the book after 3 months, we will ask you to make a payment to cover the replacement cost of the book, at the school office.

DRESS CODE POLICY 2026

INTRODUCTION

The School Board of Quinns Rocks Primary School has established a dress code for all students attending the school in the belief that a dress code:

- Fosters and enhances the public image of the school;
- Assists in building school and team spirit;
- Ensures students are safely dressed and groomed appropriately for specific school activities;
- Encourages equity among students;
- Prepares students for work, as many work places have dress and safety codes;
- Makes supervision of students on excursions more effective;
- Provides protection against skin damage from the sun.

DRESS CODE REQUIREMENTS

Parent groups are constantly reviewing the uniform for possible improvements. Due to our current re-branding please see our separate Uniform notice for current information.

HEAD WEAR

Royal Blue reversible faction colour hat. It is to be worn all year round. Parents should encourage children to wear the hat to and from school. These are available from the office for $20.00 cash only.

SHIRTS

Red Polo Shirt with/without School Logo or Faction polo shirt for sport activities and carnivals.

SHORTS / PANTS / DRESSES – ROYAL BLUE

Mid-thigh length shorts in royal blue. (No football shorts, brief shorts, board shorts or leggings).
Skorts. Track pants in royal blue. Microfiber Royal Blue Sports Jackets, Track Pants / Zip Cuff.
Bike pants/bloomers/leggings (black only) – only worn as under garments.
Skirts – sports type (without split) or dress. Senior girls must observe suitable standards of modesty.
Dresses - Cotton check in designated school colour (for younger years).

TOPS / JUMPERS

School jumper or any royal blue jumper. (Plain colours only – no hoods). Long Sleeve Polo Shirt (Red).

MOBILE PHONES

As per Department Policy all children from Kindy to Year 6 are not permitted to have mobile phones in their possession during the school day. All phones must be signed in at the admin office before 8.45am, where they are stored until the end of the day, when the child may collect them at 3pm. The same applies to students wearing smart watches to school. Please see the Department policy covering mobile phones and smart watches.

FOOTWEAR

Closed shoes are necessary for safety reasons. Lace up shoes or velcro joggers only. *Slip on shoes (e.g. skate Shoes/ slip ons) are not permitted for Physical Education activities and are not recognised as approved footwear for school.

SUNSCREEN / SUNGLASSES

Sunscreen is recommended for outdoor activities. Sunglasses can be worn but all safety issues must be observed during any physical outdoor activity.

GENERAL GROOMING

- Hair needs to be held back from eyes (Girls and Boys).
- Shoulder length hair needs to be tied back (Girls and Boys).
- Watches, studs and sleepers (in pierced ears) are the only jewellery permitted. Smart watches must be handed into the office during the school day as per Department policy.
- Children wearing studs must remove these for sporting activities involving any contact with others. Dangling earrings, necklaces or wrist bands can be dangerous and are not permitted. Valuable mementos or presents can also be broken or lost.
- Make up, nail polish, glitter or stick on tattoos, are not permitted. Children will be sent home.

MODIFICATIONS TO THE DRESS CODE

Students who, for religious, cultural or health reasons need to modify the school dress code, are required to make an appointment with the Principal. Staff will be informed of any student granted a modification to the dress code.

Inappropriate footwear during PE/Sport activities may result in exclusion from activity due to safety considerations.

SANCTIONS (non compliance Dress Code)

- Opportunity to rectify the situation of own accord.
- Assistance/support in obtaining suitable clothing.
- Communication to the student and parents of non-compliance via Letter requesting compliance with School Dress Code and copy of Code (attached).
- Restriction from attending official school activities, such as, musical performances, excursions, incursions and sporting events.

AVAILABILITY OF DRESS CODE ITEMS

- Due to the rebranding process please refer to the separate Uniform notice.
- Designated school uniforms can be purchased from Lowes at Ocean Keys Shopping Centre in Clarkson - 9407 9499.
- Items in the designated school colours may be purchased from any clothing or department store.
- Sports uniforms and tracksuits may be ordered through Lowes at Ocean Keys Shopping Centre.
- Students whose families may experience difficulties with uniforms should contact the Principal to discuss possible alternate arrangements. A range of pre-loved uniforms are available.
- By the end of 2027 all students will be required to wear the full school uniform.

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Learning and caring together

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